

Apartment Community Name _____

1. Contact Name _____ Phone Number _____
2. Cost for Rent _____ for _____ Bedroom/_____ Bathroom/_____ sq. ft.
Can be paid via: Internet Check Card Cash Money Order
3. Length of lease: 3 mos 6 mos 12 mos 14 mos
4. Average yearly rent increase _____

What are the Additional Fees?

05. Security Deposit **Y N** Amount \$ _____
06. Up-Front Deposits Amount \$ _____
07. Refundable Pet Deposit? breed restrictions _____
a. Pet Fee Deposit \$ _____ b. Monthly Pet Fee \$ _____
08. Parking Fee?
a. # of spaces _____ b. Amount \$ _____/month
09. Renter's Insurance? Amount \$ _____/month
10. Late Fee \$ _____ after _____ days from due date
11. Returned Check Fee \$ _____

Is Everything Up to Date & Working?

18. Smoke Detectors **Y N**
19. Fire Extinguishers
20. Sprinklers
21. Garbage Disposal
22. Lights
23. Windows open, close, & lock properly
24. Easy Access Emergency Exits
25. Water pressure

How is the Service?

32. How much notice is given before maintenance enters the premises? _____
33. Expected maintenance response time? _____
34. A/C filters changed by maintenance? **Y N**
35. Is the office knowledgeable & helpful?

How Much Will Everything Cost?

- First Month's Rent \$ _____ [Add #2, #5, #6, #7a, #8b, #9]
- Avg. Monthly Rent Due \$ _____ [Add #2, #7b, #8b, #9]
- Monthly Utilities \$ _____ [Add #12-17, #30]

Additional Comments

Are Utilities Included?

12. Electricity **Y N** Amount \$ _____/month
13. Internet Amount \$ _____/month
14. Cable Amount \$ _____/month
15. Water Amount \$ _____/month
16. Gas Amount \$ _____/month
17. Garbage Removal Amount \$ _____/month

Are Appliances Included?

26. Refrigerator **Y N**
27. Stove/Oven
28. Microwave
29. Dishwasher **Y N**
30. Washer/Dryer
↳ Rental \$ _____/month
31. Laundry Facility

What Will it be Like to Live Here?

36. Gated Community? **Y N**
37. Well-lit at night?
38. Enough natural light in room[s]?
39. Balcony/Patio?
40. Fireplace?
41. Apartment is inside building?
42. Elevator?
43. Wheelchair Accessible?
44. Business Center?
45. Clubhouse?
46. View?
47. Pool?
48. Gym?
49. Pet Friendly?
50. Bark Park?
51. Quiet Hours _____ to _____
52. Nearby Entertainment _____
53. ISP & Cable service providers _____